



# Genalta Power

## **Position: Department Manager-Project Management/ Operations/ Engineering**

Genalta Power is a Canadian based, clean power generation company leading the way in waste energy to power applications. As a client oriented solutions provider, we are able to capture energy from sources such as waste heat, pressure and gas and create cost-effective and environmentally responsible electricity. Genalta is developing projects in strategic regions of North America with an emphasis on the Oil, Gas and Chemical Industries.

Due to our continued growth, Genalta Power has opportunities for experienced Managers in the areas of Project Management, Operations and Engineering.

### **WHY GENALTA?**

- ✓ Create your own career path
- ✓ We are growing you can grow with us.
- ✓ Be rewarded through the company's performance based bonus

### **The Department Manager will:**

- ✓ Plan, direct and co-ordinate the operations of the department
- ✓ Plan and maintain systems and procedures for operating efficiency
- ✓ Manage staff for optimum performance

### **Main Job Tasks & Responsibilities:**

- ✓ determine staffing requirements
- ✓ hire and train new staff
- ✓ supervise direct reporting staff according to overall company policy
- ✓ set employee goals and objectives
- ✓ develop staff to maximize potential
- ✓ monitor staff performance including performance reviews
- ✓ delegate work duties to staff
- ✓ allocate use of available resources
- ✓ monitor and assist staff with work progress
- ✓ evaluate current business processes and systems
- ✓ plan and implement procedures and systems to maximize operating efficiency
- ✓ establish and maintain controls
- ✓ formulate department policies and procedures



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- ✓ co-ordinate financial and budget activities for maximum operational efficiency
- ✓ facilitate the preparation and analysis of reports
- ✓ review performance data to monitor and measure productivity, goal progress and activity levels
- ✓ responsible for the achievement of department/company productivity and quality goals
- ✓ organize and manage business meetings

The successful candidate will be a team player with the ability to solve challenging problems and work in a collaborative environment to build the Operations Division. The ideal candidate will have the ability to recognize opportunity and will have following qualifications:

- ✓ Bachelor's degree or equivalent (preferably P.Eng.)
- ✓ knowledge of business and management principles and practices
- ✓ knowledge of strategic planning
- ✓ knowledge of human resource management principles and procedures
- ✓ knowledge of basic economic and accounting principles and practices
- ✓ knowledge of office administrative procedures
- ✓ proficient in relevant software applications

The above position offers an excellent opportunity in a growing company to individuals that are results driven, have the ability to align their activity to achieve desired results and excel at meeting their commitments. The position is located in Calgary; AB. Genalta offers a compensation plan that includes salary and performance bonus. We thank all interested candidates for applying however Genalta will only be contacting those individuals we wish to interview. The posting will remain open until a suitable candidate is located. Please indicate in your response the following:

- ✓ Your educational background
- ✓ Professional designations currently held
- ✓ Experience specific to the required qualifications
- ✓ Technical discipline (electrical, mechanical, process, etc.)

Please respond by email only to: [hr@genaltapower.com](mailto:hr@genaltapower.com)

**No phone calls please.**